

**Minutes**  
**Missouri Technology Corporation Executive Committee**  
**Thursday, October 15, 2020**

The Executive Committee (the “Executive Committee”) of the Board of Directors of Missouri Technology Corporation (the “MTC”) met on Thursday, October 15, 2020, beginning at 8:15 a.m. The meeting was held via conference call.

Members of the Executive Committee participating:

Jason Hall	Chair – present
Dr. Dedric Carter	Vice-Chair – present
Dr. Jim Baker	Member – present
Rob Dixon	Member – absent
Garry Kemp	Member – present

Staff and Counsel participating:

Jack Scatizzi	Executive Director
Kaitlin Cavey	MTC Staff
Amy Steinman	MTC Staff
Greg Patterson	Thompson Coburn LLP

**WELCOME AND CALL TO ORDER:**

Chair Hall called the meeting to order at 8:15 a.m. and declared a quorum to be present with four members of the Executive Committee participating.

**APPROVAL OF MINUTES:**

Chair Hall asked if there were any comments on the draft minutes from the September 30, 2020, Executive Committee meeting, which had been distributed prior to the meeting. There were no comments. On motion by Mr. Kemp, seconded by Dr. Carter, the following resolution was unanimously approved by those members present:

**RESOLVED**, the Executive Committee hereby approves the minutes of the Executive Committee meeting held on September 30, 2020, as submitted.

**2020 ANNUAL REPORT:**

Executive Director Scatizzi reviewed the draft annual report with the Executive Committee, which had been distributed prior to the meeting. The Executive Committee instructed the Executive Director to present the report to the Board for approval.

**UPDATED FINANCIAL PROCEDURES:**

Executive Director Scatizzi reviewed the current written financial authorizations and payment process guidelines with the Executive Committee. The Executive Director presented revised guidelines approved by the Audit and Finance Committee, which had been distributed prior to the meeting.. The Executive Committee instructed the Executive Director to present the revised guidelines to the Board for approval.

**CLOSED SESSION:**

On motion by Chair Hall, seconded by Dr. Baker, the following resolution was approved by roll call vote:

**RESOLVED**, the Executive Committee hereby approves entering into Closed Session at 8:26 a.m. pursuant to Sections 610.021 (1), (2), (12), (14), and (15) RSMo.

Chair Hall	aye
Dr. Baker	aye
Dr. Carter	aye

Mr. Kemp                    aye

On motion by Chair Hall, seconded by Dr. Baker, the following resolution was approved by roll call vote:

**RESOLVED**, the Executive Committee hereby approves reconvening from Closed Session at 8:58 a.m.

Chair Hall                    aye

Dr. Baker                    aye

Dr. Carter                    aye

Mr. Kemp                    aye

Chair Hall reported that the Executive Committee took no action in Closed Session after a discussion confined to the matters stated above.

**NEW BUSINESS:**

On motion by Chair Hall, seconded by Dr. Carter, the meeting adjourned at 8:59 a.m.

**MEETING ADJOURNED**