

MTC IDEA FUNDS APPLICATION CHECKLIST

You should be prompted for each of these items within the online application.

- Answer all questions in online application via Venture360

Upload the following:

- Applicant Summary document (you can find this on our website right below the button you press to apply for MTC funding)
- Business plan
- 5 year pro forma financial projections
- Financial statements for the three most recently completed fiscal years (if your company is younger than three years you may adjust accordingly)
- Most recent balance sheet and profit and loss statement at the time this application is submitted
- Capitalization table
- Complete list of funding the company has raised
- Organizational chart
- List of officers, directors and management team
- List of advisory board members
- List of subsidiaries and/or parent companies of your organization

*Note: To upload documents you must be logged into your Application on Venture360. First click on the "Overview" tab at the top of the page, if you are not already there. Next, click on the "Files" tab that is just below and to the right of the Overview tab. Click the "Select Files" button and chose the file(s) you wish to upload.